**Jackson Soil & Water Conservation District Board Meeting**

**August 14, 2024**

**8:00 a.m.**

**UF/IFAS-Clover Room**

Board members present: Mack Glass, Steve Basford, Tom Stadsklev, Dave DeFelix, Jeff Pittman Quorum-Yes

Absent: **-0-**

Administrative Staff: Peggy Gilley, Financial Analyst Administrator. Others present: Garrett Williams, Environmental Consultant, FDACS OAWP, Peter Scott Environmental Consultant, FDACS OAWP, Chris Denmark, Environmental Administrator, FDACS, John Baggett FDACS/OAWP Environmental Manager, Sydney Bunch and Gary Chew, NWFWMD, Rex Patterson & Kevin Warren JSWCD MIL Techs, Clay Milton, P.A.

Supervisor Glass called the meeting to order at 8:03 a.m.

Supervisor Glass welcomed attendees

Supervisor Pittman made a motion to accept the agenda, seconded by Supervisor Basford. Carried unanimously.

Supervisor Pittman made a motion to accept the minutes for the Board Meeting on 7/09/24 as read, seconded by Supervisor DeFelix. Carried unanimously.

**BMP Report**: John passed out a copy of the 7/24 email with the questions the board had regarding the contract amendment for #27699. There was discussion about signing it without the parameters of the data collection mentioned in the amendment. Chris let the board know that the state is working on defining those points. We need to get the amendment signed so they can return the advance money to us and then they’ll finetune some other parts.

The board gave strong direction to FDACS & staff to work closely with the Financial Analyst Administrator to be sure the money is in the account before processing RFR’s and committing to payouts. There was discussion about the online Requests For Funding for the producers going live and the ‘list’ of practices for cost share. Chris reported that their feedback is good, and the list will probably be tweaked as the boards begin working on the C/S agreements. Chris and John assured the board that the language is there that allows the state OR the board to kill the contract, we are not stuck. Supervisor Glass asked to confirm what the contract means by a ‘BMP Audit’. Chris & John let them know that is a separate audit from our Fiscal year audit, and that is why the amendment allows funds for the BMP audit.

Supervisor Basford made a motion to sign the amendment. Seconded by Supervisor Pittman. Carried unanimously.

**Interview Committees:** For the BMP Tech position,Supervisor DeFelix reported that they had made their selection, but before they could report it to the board the applicant had taken a position. The committee suggests readvertising. For the District Coordinator position, Supervisor

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Pittman let the board know about the interviews at County Admin. 5 were scheduled, 3 showed up, and none were a good fit, so the suggestion to the county would be to re-advertise. Supervisor Basford made a motion to re-advertise both positions. Seconded by Supervisor DeFelix. Carried unanimously.

**Financial Report:** Peggy had copies of the bank statements in the Supervisor Packets. There weren’t any changes to talk about last month. We received two payments from the state. One was for the MIL June Invoice; the other doesn’t match up to any open invoice amounts. We are waiting for the invoices that were deducted from the advance to be paid back once the amendment is signed. There isn’t a budget yet, Peggy spends her spare time on QuickBooks. Nothing was kept up so it can’t give us a budget. We don’t even have categories set up that make sense, it’s a mess, but it is being worked on. She also reported that she received the FDACS tablet and phone and shared her FDACS email & phone number with everyone. Currently running 2 offices and 3 cell phones. Peggy was happy to report that the July FRS/DOR reporting and BMP & MIL invoices were all submitted before the first of July.

**MIL Report:** Rex reported that it is going well. Due to the storm last month, the ICC meeting was moved to Teams. The November ICC meeting will be in Sebring.

**Interim District Coordinator Report:** Peggy let the board know we have checks to sign. Peggy let the Supervisors know we received a request from the Panhandle Youth Expo to sponsor this year's PYE 10/10-10/12/24. She let them know that last year we were a Gold sponsor for $500.00. A motion to sponsor PYE with $500.00 as a Gold Sponsor was made by Supervisor Pittman. Seconded by Supervisor DeFelix. Carried unanimously. Peggy asked the board to look at the Southeast Conservation Districts Employee Association packet for their annual meeting in Pigeon Forge in November. They are asking for sponsorship from Conservation Districts. Peggy noted that she is on the FL Conservation Districts Employee Association board and should be requesting permission to attend, but 11/5 is a voting day and she is a poll worker, so will not be asking to attend it this year. No motion to sponsor was made. Also, at our last meeting, there was a discussion about deer depredation. I spoke to Nate with FWC, about it. He said all the information they have is on their website. In your packets, there is information that was printed from the website for the board. Peggy passed around the thank you card we received from FCDEA for our assistance with the NACD/SECDEA July meeting.

**NWFWMD Report:** Sydney Bunch and Gary Chew were in attendance. Gary let the board know that there is a cost share meeting tomorrow with the WMD at 10:00 a.m. here in Peanut Hall. Gary gave a brief overview of what will be covered tomorrow. Sydney reported they are planning an Open House in both Havana and DeFuniak Springs offices, in November around Farm Bureau annual

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meeting time. They will get the information to us asap. There is a water advisory meeting later this month in Gainesville.

**Supervisor Reports:** Supervisors Glass, Stadsklev, and DeFelix, no report.

Supervisor Pittman invited the board members to Bar R Ranch on 9/13/24 from 5:30 – 8 p.m., for a meet-and-greet with Congressman Neil Dunn. Supervisor Pittman also reported through a Farm Bureau, Cattlemen's Association, and Peanut Producer’s partnership, there was a recent 4-stop tour of deer damage with State Representative Shane Abbott. They also talked about streamlining the permit process.

**Old Business:** Board Appointments, Clay reported that he has worked with the S.O.E. office and has the dates each Supervisor needs to run figured out. Due to the two recent board appointments, we have four Supervisors on the ballot this year. We should have 3/2 staggered terms. As it is now, we’ll have 4/1 terms with Supervisor Stadsklev set to term out in January of 2027, which should be November of 2026. Clay will get with S.O.E. to clear it up at the state level.

From the BMP discussion regarding a BMP Audit being done, Clay reports that government entities request bids for auditors, usually for a 3 or 5-year contract. Clay suggested we may want to add that to our Procurement Policy since we are updating our policies.

**New business:**

Adjourned at 9:14 a.m.

**9/11/2024: Motion to approve the minutes made by Supervisor DeFelix, seconded by Supervisor Basford-Carried unanimously.**